**BRINDLE PARISH COUNCIL**

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| **MINUTES OF THE ANNUAL GENERAL MEETING** | | | | | |
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| Minutes of the Annual General Meeting held on 13 May 2024 at 7.30pm | | | | | |
| at Brindle Community Hall, Water Street, Brindle, PR6 8NH | | | | | |
| Present: | | Cllr Darren Cranshaw | | Chair | |
|  | |  | | Vice-Chair | |
|  | | Cllr Louise Crosdale, Cllr John Swann, Cllr Bill Nelson | | Parish Councillors | |
| In attendance: | | PC Connor Cross | | Lancashire Constabulary | |
|  | | Members of the public | |  | |
|  | | | | | |
| Agenda Item: |  | | | |  |
| 1 | Welcome and General Meeting | | | |  |
|  | Cllr Cranshaw welcomed everyone to the AGM.  Chorley BC Elections  It was reported that Cllr Irene Amahwe had been elected and was now a Chorley BC Councillor covering Brindle. Cllr Cullens was not re-elected. The Parish Council thanked Cllr Cullen for his hard work and support for the Parish.  Parish Council Elections  Mr David Metcalfe did not stand for re-election. Mr Metcalfe had served on Brindle Parish Council for many years, latterly as Vice Chair. The Parish Council placed on record its sincere thanks to Mr Metcalfe for his service, hard work and dedication and wished him well for the future. | | | |  |
| 2 | Apologies and Announcements | | | |  |
|  | Apologies received from Cllr Singleton, Cllr Baldwin, Cllr McGovern and Cty Cllr Alan Cullens. | | | |  |
| 3 | Report of Election | | | |  |
|  | All Cllrs who had stood for re-election had been successful. There are currently two vacancies for Brindle Parish Council Cllrs. The Clerk would ensure that the correct co-opting procedure is followed. | | | |  |
| 4 | Councillors Declaration of Acceptance | | | |  |
|  | The Declaration of Acceptance has been drafted and is available for those Cllrs present to sign. Further copies would be available at the next meeting for absent Cllrs to sign. | | | |  |
| 5 | Appointment of Chair | | | |  |
|  | Cllr Darren Cranshaw was appointed as Chair of the Parish Council for the municipal year 2024/2025 | | | |  |
| 6 | Appointment of Vice Chair | | | |  |
|  | Cllr Louise Croasdale was appointed as Vice Chair of the Parish Council for the municipal year 2024/2025 | | | |  |
| 7 | Minutes of Meeting | | | |  |
|  | The Minutes of the last AGM on the 15 May 2023 were agreed as a true and correct record for signing by the Chair. | | | |  |
| 8 | Appointment of Representatives | | | |  |
|  | The following appointments to roles and organisations were agreed for the 2024/2025 municipal year:   * LALC – Cllr Darren Cranshaw * Roads, footpaths and bridleways – Cllr John Baldwin * Brindle Community Hall Trustees – Cllr Darren Cranshaw * Chorley Liaison Committee – Cllr Darren Cranshaw * Website Management – Mrs Katherine Milnes | | | |  |
| 9 | Appointment of Responsible Financial Officer | | | |  |
|  | Mrs Katherine Milnes was appointed the Responsible Financial Officer, | | | |  |
| 10 | Financial Statement | | | |  |
|  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | BOOK | PARISH ELEMENT | CIL ELEMENT | GRANT | | Income | £17537.05 | £10050.46 | £6686.59 | £800.00 | | Expenditure | £8529.67 | £8529.67 | Nil | Nil | | Total | **£9007.38** | £1520.79 | £6686.59 | £800.00 |   The figures above are as at 31 March 2024. | | | |  |
| 11 | Appointment of Internal Auditor | | | |  |
|  | Mr Trevor Greenwood was appointed the Internal Auditor. | | | |  |
| 12 | Dates of Meetings | | | |  |
|  | Dates agreed as follows:   * 13.05.2024 * 08.07.2024 * 02.09.2024 * 18.11.2024 – Gregson Lane Methodist Church * 13.01.2025 * 10.03.2025 – Also Annual Parish Meeting * 12.05.2025 -  Also AGM | | | |  |
| 13 | AOB | | | |  |
|  | None | | | |  |

Signed…………………………………………………………………

Dated………………………………………………………………….